

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
April 11, 2018
LCS Library – 6:00 PM

Call to Order by Gary Nicholson, Board of Education President, at 6:00 PM
Pledge of Allegiance

MEMBERS PRESENT:

Gary Nicholson, President
Deanna Lothrop, Vice President
Kathy Dyer
Sherri Wilson, District Clerk

Terry Countryman
Scott Rickett
Lynn Reichert

MEMBERS EXCUSED:

Ray McIntosh

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official

OTHERS PRESENT: Darcie French, Deborah Wilkinson, Adrienne Teachout, Brightlynn Sharlow, Cora Farrell, and Dina Jareo

PRESENTATIONS:

- Ms. Darcie French, MORIC, presented an overview of the SmartSchool student data management system
- Mrs. Deborah Wilkinson and Ms. Adrienne Teachout, provided demonstrations for, and information on, the PASCO science equipment

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Deanna Lothrop, and seconded by Lynn Reichert - Motion is approved 6 – 0.

1. Approval of Minutes:

- March 7, 2018 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- None at this time

3. Conferences and Workshops:

- Mar. 27, 2018: Ferrara & Fiorenza School Law Seminar, Cammy Morrison – Liverpool, NY – 8:30 AM – 12:30 PM

MLP Conference & Workshops:

- Mar. 13, 2018: FOSS Science Training, Katie Perkins – Belleville Henderson CSD – 9:00 AM - 2:00 PM
- Mar. 14, 2018: Science Network Middle /High School, Deborah Wilkinson – 4.5 hours
- Mar. 15, 2018: World Language Regional Assessment Training, Julianne Oliver – 2 hours
- Mar. 16, 2018: Career Day Planning, Alanna Piroli – Thousand Island CSD – 9:00 AM – 12:00 PM
- Mar. 22, 2018: Social Studies Network Meeting, Daniel Lawson – 5.5 hours
- Mar. 23, 2018: Jeff-Lewis Assoc. for Counseling & Development Meeting, Alanna Piroli – 3 hours
- Apr. 4, 2018: Career Day Planning Meeting & School-to-Work/Portfolio Meeting, Alanna Piroli – 3 hours
- Apr. 6, 2018: FOSS Science Training, Christina Trottier - Belleville Henderson CSD – 9:00 AM - 2:00 PM
- Apr. 9, 2018: Online Session I, Teaching Through Learning Channels, Alanna Piroli

Approval of Financial Reports: February 2018

- School Business Report (Verbal)
- Treasurer's Report
- General Fund Warrant #18
- Supplemental Fund Warrant #17
- School Lunch Fund Warrant #10
- Federal Fund Warrant #11

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:** None at this time
3. **Board Information:**
 - **PIVOT Report:** 2017-18 First Semester Report, for your review
 - **April 18, 2018:** Jeff-Lewis BOCES 2018-19 Administrative Budget and Member Vote at 5:00 PM in the LCS District Office. Jeff-Lewis BOCES 2018-19 Proposed Budget Booklet, and Dr. Sandra Young-Klindt letter of interest for re-election to the JL BOCES Board of Education, are included for review.
 - **May 2, 2018:** Annual Budget Hearing, immediately followed by regular Board of Education meeting
 - **May 30, 2018:** JLSBA Dinner Meeting, further information as it becomes available
4. **Board Information:**

The annual **Reorganizational Meeting will be held on July 5, 2018 at 5:00 PM** in the Lyme Central School Library, immediately followed by the regular monthly meeting of the Board of Education.
5. **Board Information:**

Candidates for election to the Jefferson-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) are as listed:

 - Mr. Lynn Murray – Copenhagen Central School District
 - Mr. Michael Young – Lowville Academy & Central School District
 - Dr. Sandra Young-Klindt – General Brown Central School District

Three (3) vacancies exist on the Board of Cooperative Educational Services and three (3) candidates have been nominated to fill these three vacancies. Each vacancy is for a three (3) year term of office, beginning on July 1, 2018, and concluding on, June 30, 2021. The election and vote on the proposed 2018-2019 BOCES Administrative Budget will take place on April 18, 2018.

There will be a **Special Meeting of the Board of Education held on April 18, 2018 at 5:00 PM** in the District Office for the purpose of voting on the proposed 2018-2019 BOCES Budget and the election of three members to the BOCES Board of Education.

6. **Board Information, LCS Events:**
 - **March 16, 2018:** Gr. 6 Greek Gods & Goddesses presentation, Stasse Perkins – LCS Stage – 9:00 AM – 12:00 PM
 - **March 20, 2018:** Mandatory Senior Trip meeting, D. Wilkinson/A. Teachout – LCS Stem Lab – 6:00 – 7:00 PM
 - **March 21, 2018:** LCS Scholarship Endowment Committee Meeting, Bilkey Moore/Sherri Wilson – Conference room 107 or DL room - 4:00 – 5:00 PM. Future meetings to be scheduled by the committee as needed, previous permission for building use granted at 3/7/18 Board of Education meeting.
 - **April 2-5, 2018:** OM Practice for State Competition, Adrienne Teachout – LCS Cafeteria – 3:00 – 7:00 PM
 - **Apr. 3-20, 2018:** LCSTA Scholarship Plant Sale, Irene Sullivan – LCS. Orders due 4/20/18. Pick-up date: May 15, 2018 at the LCS Parking Lot Barn from 1:00 – 6:00 PM
 - **April 4, 2018:** Gr. 10 field trip, Alanna Piroli – Career Day, Thousand Island CSD – 8:30 – 11:30 AM
 - **April 5, 2018:** Gr. PreK- 5 OM Assembly, Adrienne Teachout – LCS Gymnasium – 2:15 – 2:45 PM
 - **April 6, 2018:** Kindergarten Information Session, Bridgette Stumpf – Kindergarten classroom – 2:00-2:30 PM
 - **April 6, 2018:** Pre-K Teddy Bear Picnic, Irene Sullivan – LCS cafeteria – 1:30 -2:00PM
 - **April 6, 2018:** Field trip, Bi-County Festival rehearsal, Jennifer Haynes – Belleville-Henderson CSD – 8:30 AM – 3:50 PM
 - **April 7, 2018:** Field trip, Bi-County Festival rehearsal/concert, Jennifer Haynes – Belleville-Henderson CSD – 9:00 AM – 3:30 PM
 - **April 9-30, 2018:** Varsity Club LCS Apparel Sale, Tammy McIntosh – LCS
 - **April 17, 2018:** Varsity Club Fundraiser, Tammy McIntosh – Athlete Photos – LCS – 3:00 -7:00 PM
 - **May 3 & 4, 2018:** Kindergarten Screening, Bridgette Stumpf – LCS Stage – 8:30 AM – 3:00 PM
 - **May 7-10, 2018:** PTSO Book Fair, Jennifer Doctuer – LCS main lobby – 8:00 AM – 3:00 PM
 - **May 7-11, 2018:** PTSO Staff Appreciation week, Jennifer Doctuer – LCS staff room – 8:00 AM – 3:00 PM
 - **May 11, 2018:** Kindergarten Grandparent's Day Breakfast, Bridgette Stumpf – Kindergarten room – 8:30-9:00 AM
 - **June 8, 2018:** Kindergarten Pirate Day Field Trip, Bridgette Stumpf – Village of Chaumont walking tour – 11:15 AM - ?
 - **June 13, 2018:** Gr. 4 Stone Mills Field Trip, Beth Wagenaar – Farmer Boy Stone Mills Museum – 8:30 AM – 2:20 PM
 - **June 14, 2018:** Pre-K Old McDonald's Farm Field Trip, Irene Sullivan – Sackets Harbor, NY – 9:30 AM – 2:00 PM
 - **June 21, 2018:** Kindergarten Graduation, Bridgette Stumpf – LCS Gymnasium – 9:00 AM
 - **Aug. 6-10, 2018:** Lyme Theater Camp, Barry Davis – LCS Gym, Stage, Cafeteria – M-Th, 9:00 AM – 3:00 PM; Fri. 2:00 – 7:00 PM, performance at 6:00 PM

7. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Lyme Central School District 2018-2019 Proposed Budget Spending Plan**.

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 6 - 0.

8. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the 2018-19 **St. Lawrence-Lewis Cooperative Purchasing Gasoline Bid Award**, Plan C fluctuating rate, with supplier Buell Fuels, for Lyme Central School Fuel Depot.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 6 - 0.

9. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the transportation requests of eight (8) students to **Non-public Schools** during the 2018-19 school year.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 - 0.

10. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the participation in MADISON-ONEIDA Cooperative Bidding Resolution as follows:

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the "BOCES") during the 2018-2019 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

WHEREAS, the Lyme Central School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Motion for approval by Terry Countryman, seconded by Deanna Lothrop, with motion approved 6 - 0.

11. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal requests from the sports department for the following items deemed no longer operational and/or usable:

- One (1) small chest freezer, previously donated to department
- Adidas girls' varsity soccer uniforms: Twenty two (22) white shirts; Twenty three (23) green shirts and twenty three (23) green shorts
- Nine (9) pair of modified girls' green basketball shorts
- Xara boys' varsity soccer uniforms: Twenty five (25) green & white shirts; Twenty five (25) green & white shorts
- One (1) soccer ball
- One (1) girls' modified softball pitcher equipment and helmet

Motion for approval by Lynn Reichert, seconded by Kathy Dyer, with motion approved 6 - 0.

12. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to accept the following donation to the Lyme Central School scholarship fund in memory of Kent Wiley, from:

- Lyme Central School Booster Club - \$25.00

Motion for approval by Scott Rickett, seconded by Deanna Lothrop, with motion approved 6 - 0.

13. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to appoint the following persons as election inspectors for the 2018-2019 Lyme Central School Budget Vote, to be held on May 15, 2018:

- Christine Lachenauer – Chief Election Inspector
- Vicky Barbour – Election Inspector
- Sandra Dudley-Rooney – Election Inspector
- Sherri Wilson – Election Inspector
- Kathy Gardner – Election Inspector
- Michele Wilson - Election Inspector

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 6 - 0.

14. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2017-2018** and **2018-2019** school years.

Motion for approval by Deanna Lothrop, seconded by Lynn Reichert, with motion approved 6 - 0.

ADMINISTRATIVE REPORTS:

- Director of Pupil Services Report
- Superintendent Report
- School Health Report
- Transportation Report

CORRESPONDENCE AND COMMUNICATIONS

- 15. Correspondence Log, following March 7, 2018 meeting
- 16. Calendar of Events, April 2018

ITEMS FOR NEXT MEETING – May 2, 2018

- 17. None at this time

RECOMMENDATIONS AND ACTION

18. Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Add one (1) Substitute Teacher**
- **Add one (1) Substitute Cafeteria Laborer**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Kathy Dyer, and seconded by Scott Rickett
Motion is approved 6 - 0.

(A) Retirements:

Name	Position	Effective Date
Christine Crouse	Cook Manager	June 30, 2018
Jeannie Kostor	Cafeteria Monitor	June 30, 2018
Robin Weston	Teacher Aide	June 30, 2018

The district wishes to thank Mrs. Christine Crouse, Mrs. Jeannie Koster, and Mrs. Robin Weston, for their many years of dedicated service to the district and the students of Lyme Central School. Congratulations on your retirement.

(B) Resignations as listed:

Name	Position	Effective Date
Bridgette Stumpf	Marching Band Color Guard Instructor	April 12, 2018
Maureen Zehr	Cafeteria Monitor	March 30, 2018

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Karly Sherman	Substitute Teacher	No degree - \$75.00 per day	N/A	April 12, 2018
Maureen Zehr	Substitute Cafeteria Laborer	\$10.40 per hour	N/A	April 12, 2018
Name	Extracurricular Position	Stipend	Probationary Period	Effective Date
Jennifer Haynes	2017-18 Marching Band Flag & Rifle Director	\$567	N/A	April 12, 2018

(D) PAID Coaching Appointments as listed:

Name	Spring 2018	Coaching Certification
Alicia Countryman	2017-18 Mod. Girls' Softball Coach	

(E) UNPAID Coaching Appointments as listed: None at this time

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

19. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Alicia Countryman - 2017-18 Mod. Girls' Softball Coach**
- **Karly Sherman – Substitute Teacher**
- **Jennifer Haynes – 2017-18 Marching Band Flag & Rifle Director**
- **Maureen Zehr – Substitute Cafeteria Laborer**

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 - 0.

EXECUTIVE SESSION:

Motion was made by Scott Rickett, seconded by Deanna Lothrop, to enter into executive session for discussion of the matter leading to the appointment of one (1) particular individual, with motion approved 6 – 0. Time entered, 7:16 PM.

RETURN to REGULAR MEETING:

Motion was made by Lynn Reichert, seconded by Deanna Lothrop, to reconvene to the regular meeting with motion approved 6 - 0. Time returned, 8:40 PM.

Motion for Adjournment: There being no further business or discussion, a motion is requested to adjourn the regular meeting.

Motion was made by Deanna Lothrop seconded by Kathy Dyer, to adjourn the regular meeting, with motion approved 6 - 0. Time adjourned, 8:42 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, April 11, 2018
- All minutes are unofficial until approved by the Board of Education